



Knox County Board of Commissioners

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County Administrator

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September 27, 2022

LEGAL NOTICE - INVITATION TO BID

Notice is hereby given that the Board of Knox County Commissioners is soliciting bids from interested parties to furnish consumable office supplies for the Knox County Department of Job & Family Services, for the 2023 calendar year.

Bid specifications and/or details of specifications are available from the Knox County Department of Job & Family Services, 117 East High Street, 3rd floor, Mount Vernon, Ohio, 43050, attention Renee Gilbert. The Knox County Department of Job & Family Services is an equal opportunity employer. Minority vendors are encouraged to bid.

All bids shall be sealed and plainly marked, "KNOX COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES OFFICE SUPPLIES."

All bids shall be submitted to the **OFFICE OF THE BOARD OF COUNTY COMMISSIONERS**, 117 East High Street, Suite 161, Mount Vernon, Ohio 43050. Bids shall close on Tuesday, November 15, 2022 at 11:00 a.m. and will be opened immediately thereafter at the Office of the Board of County Commissioners, Mount Vernon, Ohio 43050.

No bidder shall withdraw their bid within ninety (90) days from the actual date of opening thereof.

All bids shall be properly signed by an authorized representative of the bidder.

Any contract awarded pursuant to this advertisement shall be awarded to the best and lowest bidder. The Commissioners reserve the right to reject any and/or all bids for all or part of the bids solicited and waive technicalities in the bidding of said bid.

By order of the Board of Knox County Commissioners:

Teresa Bemiller, Thom Collier, and Bill Pursel

Publication dates: Saturday, October 15, 2022 and Wednesday, October 19, 2022 and located on the Knox County website: <https://www.co.knox.oh.us/index.php/public-notice>