

**Potential Howard Township Zoning Resolution Adoption Schedule**

<p><b>April 27<sup>th</sup></b></p>	<p><b>Zoning Commission Meeting</b> – A special meeting with notice: Zoning Commission to formally initiate the zoning map amendment process. Notice will be for a special meeting. There is no public hearing at this step that would require written or published notice unless you have time. The Zoning Commission will made a decision on a motion (and second) along the lines of the following:</p> <p>Move to amend the Howard Township, Knox County, Ohio Zoning Resolution and Zoning Map as reflected in the April 27, 2023 Public Hearing Draft of the Howard Township, Knox County, Ohio Zoning Resolution and Zoning Map; to forward the zoning resolution and zoning map to the Knox County Regional Planning Commission pursuance to Ohio Revised Code Section 519.12; and to set a public hearing for the Howard Township Zoning Commission, as required by Ohio Revised Code Section 519.12 for &lt;date&gt; at &lt;time&gt; to be held at &lt;place&gt;.</p>
<p><b>Post Meeting</b></p>	<p>Within five days, send the resolution, map, and application (Joe has the application provided by RPC) to Knox County Regional Planning. There is no need to send the resolution to ODOT as that was clarified to only be required when there is a new highway proposed or a major improvement.</p>
<p><b>May 18 – 7:30 pm</b></p>	<p><b>Knox County Regional Planning Commission Meeting</b></p>
<p><b>May 30<sup>th</sup> or 31<sup>st</sup></b></p>	<p><b>Howard Township Zoning Commission</b> public hearing on the resolution and map. Has to be within 20 to 40 days of the initiation. The trick is that you also have to get it to the county a certain amount of time in advance to, which is why it is so quick after the county review. Notice for this hearing must be out at least 10 days in advance, per ORC 519.12 so consider with the filing requirements of the local paper. If, per our discussions, the paper goes out once a week on a Saturday, I would make sure that the newspaper is given enough notice to have it out at least two weeks in advance of the meeting.</p> <p><b>The notice must include:</b></p> <p>The time, date, and place of the public hearing and include all of the following:</p> <ul style="list-style-type: none"> <li>• The name of the township zoning commission that will be conducting the hearing on the proposed amendment;</li> <li>• A statement indicating that the motion, application, or resolution is an amendment to the zoning resolution;</li> <li>• The time and place where the text and maps of the proposed amendment will be available for examination for a period of at least ten days prior to the hearing;</li> <li>• The name of the person responsible for giving notice of the hearing by publication;</li> <li>• A statement that, after the conclusion of the hearing, the matter will be submitted to the board of township trustees for its action;</li> <li>• (6) Any other information requested by the commission.</li> </ul>

<b>June 15<sup>th</sup></b>	<b>Township Trustees Hearing:</b> (assuming that the trustees still regularly meet the 1 <sup>st</sup> and 3 <sup>rd</sup> Thursday). Notice is also 10 days per ORC 519.02 so it should be provided in the same manner as the Zoning Commission but with notice that it is a Howard Township Board of Trustees hearing.
<b>July 15, 2023</b>	The effective date of the new resolution is 30 days after the Trustees' Decision. Assuming that the decision is made on the 15 <sup>th</sup> of June, then July 15 will be the effective date.