

**Sketch Plan Application**  
**The Knox County Regional Planning Commission**  
Regulated by Ohio Revised Code Section 711.10 &  
The Knox County Revised Subdivision Regulations

**Pre-Sketch Plan Consultation**

Prior to preparing a Sketch Plan, it is necessary that the subdivider seek the counsel of the Commission's staff.

**Property Owner Information**

Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contact Person** [ ] Same as above

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Property Information**

Parcel I.D. Number(s): \_\_\_\_\_

Submitted By: Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name: \_\_\_\_\_

**Office Use Only:**

**Consultation Meeting Date & Time** \_\_\_\_\_ **Location** \_\_\_\_\_

**Attendees:**

Applicant: \_\_\_\_\_ RPC Rep: \_\_\_\_\_

County Engineer: \_\_\_\_\_ Health Department: \_\_\_\_\_

Soil and Water: \_\_\_\_\_ Township Zoning Ins. \_\_\_\_\_

Township Trustees: \_\_\_\_\_ Other: \_\_\_\_\_

**Sketch Plan Review**

The Sketch Plan should generally include those items listed in Chapter 5 (Design Standards) of the Knox County Revised Subdivision Regulations.

**Required Attachments**

Sketch Plan (maximum 11" X 17")

- 1) Total acreage
- 2) Proposed lots and dimensions
- 3) Surroundings, including roads, public water and sewer systems, etc...
- 4) North arrow and scale
- 5) Application Fee of \$100.00 (non-refundable)

This Sketch Plan shall be considered officially filed after it is examined by the Secretary to the Commission and is found to be in full compliance with the provisions of these regulations. The Sketch Plan must meet all applicable regulations enacted and/or in force when the Sketch Plan is officially filed. *All original applications will be kept in the office of the Regional Planning Commission. Copies are available upon request.*

Submitted By: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Alteration of this form or inclusion of inaccurate or incomplete information will void the application.

**Office Use Only**

**Checklist:**

- Completed Sketch Plan
- Application Fee

This Sketch Plan is in full compliance with the Knox County Revised Subdivision Regulations and shall be considered filed on the date below:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch Plan Review Meeting Date: \_\_\_\_\_

Land Use Committee Meeting Date: \_\_\_\_\_

Regional Planning Commission Meeting Date: \_\_\_\_\_

**Sketch Plan Number:** \_\_\_\_\_