



Knox County Board of Commissioners

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April 16, 2024

PUBLIC NOTICE

Summer Job Coach

OhioMeansJobs Knox County is seeking 6 temporary Job Coaches and 1 temporary Lead Job Coach contracted to work with 14–18-year-old in-school youth.

Job Coaches will assist youth workers in gathering work documents, assist in coordinating and facilitating job readiness activities, and assist in coordinating employer spotlight sessions.

Job Coaches will assist in coordinating job site schedules, monitor youth work activity at job sites, collect and reconcile timesheets, attend industry tours, and other program related tasks.

Lead Job Coach will assist in program oversight, training, and supervising Job Coaches.

This program is expected to operate for 6 weeks from mid-June through the end of July. Job Coaches will work 25 hours per week and may need to start working a week or two prior to the start of the program and work a week beyond the end of the program.

The hourly rate for the Job Coach is \$20.00 per hour.

The hourly rate for the Lead Job Coach is \$25.00 per hour.

Candidates must have experience working with youth and have a sincere desire to assist young people with career interests and setting goals.

Candidates must have a driver's license, reliable transportation, proof of insurance, ability to pass a drug screen and background check.

Contact: Apply by Email – OMJKnox@jfs.ohio.gov

By order of the Board of Knox County Commissioners:
Teresa Bemiller, Thom Collier and Bill Pursel

Publication date: April 27, 2024 and May 4, 2024

This notice will also be located on the Knox County website:

<https://www.co.knox.oh.us/public-notices>